

**Information:** Registration priority is lost when a student has earned 100 or more associate degree applicable units at Irvine Valley College and Saddleback College combined or has been on probation for two or more semesters. The California College Promise Grant (CCPG) is lost when the student has been on probation for two or more semesters. Students may appeal to have either their Registration Priority or CCPG reinstated based on documented evidence of factors beyond their control.

This appeal applies for the following term: \_\_\_\_\_ Year \_\_\_\_\_

IVC Student ID #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Name: \_\_\_\_\_  
Last First Middle

Email address: \_\_\_\_\_ @ \_\_\_\_\_ Daytime/Cell Phone: \_\_\_\_\_

**A typed narrative of your situation with supporting documentation AND a current My Academic Plan (MAP) approved by an IVC counselor must be submitted with this appeal.**

**Students may file an appeal only in one of the following circumstances. Check the circumstance that applies to you.**

**Eligibility Requirements for both Registration Priority and/or CCPG:**

- I am a student with a disability who applied for reasonable accommodations, but did not receive services in a timely manner. (Attach a copy of your Accommodation Form)
- I have made significant academic improvement where I meet the minimum grade point average and/or progress standard to be removed from academic or progress probation.
- I have experienced extenuating circumstances (documentation required- cases of accident, illnesses or other circumstances beyond the student's control, changes in my economic circumstances may be considered for CCPG)

**Eligibility Requirements for Registration Priority only:**

I have completed 100 associate degree units, but I am pursuing a high unit major.

**Eligibility Requirements for CCPG only:**

- I am requesting to be granted special consideration as I am a student in one or more of the following programs.  
CalWorks                      DSPS                      EOPS                      Veteran
- I have not enrolled at Irvine Valley College or Saddleback College for two consecutive semesters since I became ineligible for my CCPG.
- I was unable to obtain essential support services. Attach a written statement from the appropriate support service from which you were unable to obtain services.

I understand that by submitting this form I am NOT guaranteed an early registration date or reinstatement of the CCPG. I confirm that all of the information I have presented above is true and accurate. I understand that all appeal decisions are final.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*For use by Office of Admissions and Records Only*

Accepted by: _____	Date: _____	Student Notified via: _____	Date: _____
Dean: _____	Date: _____	Approved	Denied
Comments:   			
Registration Time Updated to: _____	FA Notified: _____		